

19. Be careful in the use of worksheets. Worksheets should be clear and uncluttered. Watch the overuse of worksheets. Sometimes the reward for completing one worksheet is another worksheet. Also, giving a stack of worksheets can be overwhelming.
20. Put books needed to take home in the locker with spine to back of lockers and on the right side of locker. At the end of the day, the student reaches into the locker and retrieves all spine back books to take home.
21. Require a method of recording assignments for the student in the class.
22. Make copies of the assignments for a week and give the student and the resource teacher a copy.
23. After the class assignment is completed, tell the student where to put the assignment and what to do next.
24. Do not punish the student by making him/her finish assignments during free time, recess or after school.
25. For in-class assignments, give a warning when it is close to time to turn in the assignment.
26. Orient students to the major points of the assignment.
27. Begin all assignments with a planned opening and a purpose.
28. Practice for assignments should be distributed instead of mass.
29. Relate all activities within an assignment directly to the objective of the assignment.
30. Assess the assignment for the appropriate instruction level.
31. Use feedback from the previously completed assignments to indicate the quality of the next assignment.
32. To assist students with organizing assignments, have every content area on a different color paper. Each assignment will get placed in the appropriate section.
33. At the end of each class let students have fifteen minutes to start on their homework. Circulate around the class to see who needs help. Just before the bell rings, ask each student to circle the **LAST** problem they completed. Assign everyone to do **FIVE** more problems for homework. This allows for differences in the number of problems students can complete in a given period of time. Everyone doesn't have to do one through 30, but everyone gets independent practice.
34. Do you have trouble with students "not being responsible" for homework? Try giving students a clipboard with the assignment sheet and all homework sheets attached. **Must** be returned the next day and signed by a parent.
35. To make sure that students clearly understand assignments in-class or out-of-class, have each student turn to a buddy and repeat what they "think the assignments is" and "how they are to respond."
36. Allow students to do auditory homework
37. Let students turn in homework early, grade homework early, return to student for correction before final grading.
38. Have one night during the school week for "no homework" night (K-12). This gives families a break or provides a "catch-up" time for students. (Julie Duff)